

LIMITATION OF SCHOOL LIABILITY

Notre Dame High School will not guarantee that the functions or services provided through Notre Dame High School's network service will be without error. Notre Dame High School will not be responsible for any damage you may suffer, including but not limited to loss of data, interruptions of service, or exposure to inappropriate material or people. Notre Dame High School will not be responsible for the accuracy or quality of the information obtained through the system. Notre Dame High School will not be responsible for financial obligations arising through the unauthorized use of the system. **Your parents can be held financially responsible for any harm that may result from your intentional misuse of the system.** You may use the system only if your parents have signed a disclaimer of claims for damages against Notre Dame High School (see "Acceptable Use of Technology Agreement").

I agree to follow these rules and to use technology in a responsible way to further my education.

Print Full Name Legibly _____

Date _____

Student

Signature _____

Parent

Name _____

Parent

Signature _____

NOTRE DAME HIGH SCHOOL COPY- RETURN TO SCHOOL

Student Technology Use Policy

STATEMENT OF EDUCATIONAL PURPOSE

Notre Dame High School's network system has been established for a limited educational purpose. The term *educational purpose* is used in the context of instruction-related activities, including but not limited to classroom-based projects and student works, college and career explorations, and high-quality, academically-enriching research. Recognizing the value of the Internet, Notre Dame High School supports teachers and students being engaged in an online environment that allows them to discuss, collaborate, communicate, create, and share in a safe, ethical, and responsible manner.

With that educational purpose in mind, we want to emphasize that Notre Dame High School's network system has not been established as a public access service or a public forum. Notre Dame High School has the right to place reasonable restrictions on the material you access or post through the system. You may not use Notre Dame High School's network system for commercial purposes. This means you may not offer, provide, or purchase products or services through Notre Dame High School's network system.

You are expected to follow the rules set forth in this policy, the student disciplinary code, and the law in your use of Notre Dame High School's network system. Teachers and/or other staff members will provide instruction and guidance to students regarding the appropriate use of and access to Notre Dame High School's network system.

ACCESS TO ONLINE MATERIALS

- The material you access through Notre Dame High School's network system should be for class assignments or for research on subjects similar to what you might study in a class or in the school library. You are not to post non-academic messages to others within the network system.
- Use of Notre Dame High School's network system for entertainment purposes (e.g., accessing social networking sites, such as MySpace, Facebook, and Twitter) is not allowed.
- If you mistakenly access inappropriate information, you should immediately report this access to a teacher or an administrator. This will protect you against a claim that you have intentionally violated this policy.
- Notre Dame High School has taken reasonable steps to restrict access to materials it considers harmful and to materials that do not support or conform to accepted educational objectives. These steps include Notre Dame High School installing filtering software to protect against access to inappropriate material in accordance with the Children's Internet Protection Act (CIPA) of 2000.
 - You will not use Notre Dame High School's network system to access the following: material that is obscene; child pornography; material that depicts, or describes in an offensive way, violence, nudity, sex, death, or bodily functions; material that has been designated as for adults only; material that promotes or advocates illegal activities; material

that promotes the use of alcohol or tobacco, school cheating, or weapons; or material that advocates participation in hate groups or other potentially dangerous groups.

- If you feel that the filtering software is blocking your access to an appropriate site, report this to your school librarian, computer lab coordinator, teacher, or an administrator.
- You will not seek to bypass the filtering software by using a proxy site or some other technology, such as USB flash drives or discs.
- The use of Notre Dame High School's network system is a revocable privilege for all users.

COMMUNICATION SAFETY EXPECTATIONS

- "Personal contact information" includes your full name, together with other information that would allow an individual to locate you, including your family name, your home address or location, your work address or location, or your phone number.
- You may disclose personal contact information to educational institutions, companies or other entities for college/career exploration purposes, or with specific staff approval.
- You will not disclose names, personal contact information, or any other private or personal information about other students. You will not forward a message that was sent to you privately without permission of the person who sent you the message.
- You will promptly disclose to your teacher or other school staff any message you receive that is inappropriate or makes you feel uncomfortable. You should not delete such messages until instructed to do so by a staff member.

UNLAWFUL, UNETHICAL, UNAUTHORIZED, AND INAPPROPRIATE USES AND ACTIVITIES

- **Unlawful Activities**
 - You will not attempt to gain unauthorized access to Notre Dame High School's network system, or to any other computer system, or go beyond your authorized access. This includes attempting to log in through another person's account or to access another person's files.
 - You will not make deliberate attempts to disrupt Notre Dame High School's network system or any other computer system or destroy data by spreading computer viruses or by any other means.
 - You will not vandalize Notre Dame High School's computer equipment by disassembling or disconnecting any computer components or peripherals.
 - You will not engage in any conduct that modifies, harms, or destroys any computer or network hardware, such as mice, keyboards, and components that reboot computers.
 - You will not use Notre Dame High School's Internet system to engage in any other unlawful hacking activities such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, or threatening the safety of any person (including public officials).
- **Inappropriate Language and Unauthorized/Unethical Activities**
 - Restrictions against inappropriate language apply to all speech communicated through Notre Dame High School's network system, including public messages, private messages, and material posted on Web pages.
 - You will not use obscene, profane, lewd, sexually oriented, vulgar, rude, inflammatory, threatening, or disrespectful language.

- You will not use, access, transmit, or download information that is hate-motivated, fraudulent, abusive, or racially offensive.
- You will not knowingly or recklessly post false or defamatory information that could cause damage or a disruption to your school or any other organization or person.
- You will not use a camera phone to record or take pictures of students or staff anywhere on campus and post on the Internet (e.g., YouTube) without the school's permission.
- You will not engage in personal attacks, including prejudicial or discriminatory attacks, or harass or bully another person.
- You will not use, access, transmit, or download information that relates to or encourages the illegal use of controlled substances or other criminal conduct.
- You will promptly disclose to your teacher or another school employee any message you receive from any other student that is in violation of the restrictions on inappropriate language and unauthorized activities.
- **Plagiarism and Copyright Infringement**
 - You will not plagiarize works that you find on the Internet. Plagiarism is taking the ideas, graphics, or writings of others and presenting them as if they were yours without adequate and accurate citation.
 - You will respect the rights of copyright owners in your use of materials found on, disseminated through, or posted to the Internet. Copyright infringement occurs when you reproduce a work that is protected by a copyright without explicit permission from the copyright holder or outside the limitations of copyright law.
 - You will not use peer-to-peer filesharing programs, such as "BitTorrent" or "Limewire," to download or share copyrighted movies, music, or games.

SYSTEM SECURITY AND RESOURCE LIMITS

- **System Security**
 - You are responsible for your individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person. Protect your files and account by logging out of your account and regularly backing up your personal files.
 - You will immediately notify a teacher or an administrator if you have identified a possible security problem. However, do not go looking for security problems, because this may be construed as an unlawful attempt to gain access.
 - You will avoid the inadvertent spread of computer viruses by following Notre Dame High School virus protection procedures.
 - You will not engage in any conduct or activities that could disrupt the use of the system for others, including installing programs or files, deleting programs or files, modifying settings, changing passwords, or reconfiguring the system.
- **Resource Limits**
 - You will use the system only for educational and college/career exploration activities and limited, high-quality research.
 - You will not download large files unless absolutely necessary. If necessary, you will download the file at a time when the system is not being heavily used and immediately remove the file from the system computer.

- You will not misuse school or personal distribution lists or discussion groups for sending irrelevant messages.

RIGHTS AND PRIVACY LIMITS

- **Free Speech**
 - Your right to free speech and access to information applies to your use of the Internet. Notre Dame High School may restrict access to materials for valid educational reasons. Notre Dame High School may also restrict your speech for valid educational reasons.
- **Copyright**
 - You own the copyright to works that you create in school or for a class assignment. If the work is created by a group, each student will share joint ownership of the copyright. You and your parent or guardian must agree before your work will be posted on Notre Dame High School Web site. Your work should be posted with your copyright notice.
- **Privacy Limits**
 - Notre Dame High School computer system, equipment, and the associated user accounts are Notre Dame High School's property. Student do not have any right of privacy as to their usage or any information or files maintained in or on Notre Dame High School's network system or equipment and should understand that there is no expectation that any communication or materials they send, access, view, or receive will be private. All student use of the Internet will be supervised and monitored. Notre Dame High School's monitoring of Internet usage can reveal all activities you engage in using Notre Dame High School's network system. For purposes of inspecting or investigating a student's use of Notre Dame High School's network system or the student's files or documents maintained on the network system, Notre Dame High School may override any applicable passwords, codes, etc. Student accounts are erased (expunged) annually.
 - Routine maintenance and monitoring of Notre Dame High School's network system may lead to discovery that you have violated this policy, the student disciplinary code, or the law.
 - Your parents have the right to request to see the contents of your computer files at any time.

CONSEQUENCES FOR VIOLATIONS

- Inappropriate, unauthorized, unethical, and unlawful use of Notre Dame High School's network system can result in termination of the student's user privileges, liability for damages, disciplinary action (suspension/expulsion), and/or legal action in accordance with the law and NDHS policy. Depending on the circumstances, criminal charges against a violator may be filed by Notre Dame High School's attorney. If you are 18 years old, these charges become part of your permanent record.
- Consequences are applied to student misconduct on-campus, in school vehicles, and at school-sponsored activities.
- Consequences are applied to student misconduct off-campus when it is determined that such misconduct creates a hostile environment or threatens substantial disruption at school or interference with the rights of students to be secure.
- Consequences are applied to student misconduct that involves the use of the following technologies: cell/camera phones, Bluetooth devices, iPods, computers/Notebooks, pagers, or other

tools. These personal technologies that are used inappropriately in and out of classrooms without permission will be confiscated and held until picked up by a parent or guardian.

- Notre Dame High School will comply with applicable law and will cooperate with local, state, or federal officials (FBI, DEA, ATF) in an investigation related to any unlawful activities conducted through Notre Dame High School's network system.

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Print Full Name Legibly _____

Date _____

Student

Signature _____

Parent

Name _____

Parent

Signature _____

STUDENT/ PARENT COPY